

PLATT CE PRIMARY SCHOOL

PARENT TEACHER ASSOCIATION

Charity Number 1038578

Annual General Meeting Minutes

Friday 29th September 2017

7.30pm School Hall

Present: Zoe Wongsam, Hannah Walters, Karen Dyson, Julie Perry, Rachel Street, Laura Thomas, Megan Schenk, Sophie Garrett, Tracey Allen, Heather Harley, Anna Silk, Lisa Hook, Kathryn Harris, Peter Townsend, Zoe Rawlings.

Apologies: Jenny Cooper, Katie Henry, Dave Ashbridge, Tara Garrett, Debbie Salisbury, Janet Hewitt, Glen Bourne, Emma Barrett.

The minutes from the last AGM were read and approved as being accurate and were accepted by Laura Thomas and signed by the chair.

Chair's report: ZW

ZW thanked the previous committee for all their hard work. She thanked this year's committee. The total amount the PTA were able to donate to the school this year was £9251. She followed with a summary of the fundraising events that took place this year with the planned events for the year ahead. We have a target of £7,500 for 2017/2018. See attached report.

Finance report: RS

Summary of the fundraising over the last year: where the money has been spent within the school, how we raised the money etc. This year we start with an opening balance of £3945. Over the summer the PTA bank account has been moved to the CAF bank. RS also pointed out that for insurance purposes the accounts have to be checked by an independent assessor, which has been arranged. See attached report.

Head teacher's report: HW

HW thanked ZW for all of her hard work over the year. She discussed the school development focus for the year ahead; Pupil premium students, spelling, establishing new leaders, developing the RE curriculum, moderating judgements, healthy life choices, peer to peer coaching, parental involvement, strengthen partnership between nursery & school.

She also presented her wish list for this year;

- Subsidise trips £1000
- Numicon £800
- Leavers books £120

- Refreshments for events £50
- General stationary & art supplies £500
- Cameras for classrooms £400
- Spelling resources (games, cards, posters) £500
- Interactive boards (mobile) £4180.80. There is one now in the year 6 classroom. KD reports that it is a fantastic resource & she is using it all the time.

Governors report: KD

A summary of the governors plans for the school for the upcoming year. They would like to focus on

- The quality of monitoring at the school: H&S data, safeguarding.
- Succession planning
- New school – pressure on the EFA (education funding agency) & KCC to finalise T&C's.
- Improving relationships with our shareholders – parents/staff/community etc.

Election of officers

The election of the officers was overseen by the Vice Chair, Mrs Julie Perry. All position were nominated, seconded and voted for uncontested and unanimously as follows:

Position	Name	1st	2nd
Chair	Zoe Wongsam	Rachel Street	Megan Schenk
Treasurer	Rachel Street	Julie Perry	Zoe Wongsam
Vice Chair	Julie Perry	Rachel Street	Megan Schenk
Secretary	Laura Thomas	Zoe Wongsam	Rachel Street
Class Reps			
Reception	Lisa Catherine Anna	Julie Perry	Laura Thomas
Year 1	Heather Harley Katie Henry	Julie Perry	Zoe Wongsam
Year 2	Glen Bourne Emma Barrett		
Year 3	Kelly Lonkhurst		
Year 4	Dave Ashbridge		
Year 5	Tracey Allen		
Year 6	Shidah Carlton		
Marketing Rep	Megan Schenk	Zoe Wongsam	Laura Thomas

Sophie Garrett re-elected to the committee. Tara Garrett, Debbie Salisbury, Janet Hewitt stepped down from the committee.

Welcome to the new reception class reps. Julie Perry made the point that although there are 3 class reps for the reception year, if there is a funding decision to be made they will only have 1 vote between them & likewise for the reps in year 1 & 2.

ZW highlighted that as a parent you are automatically on the PTA. This year we would like to actively encourage parents to attend meetings & gain their opinions.

Next meeting TBA.