

PTA 3/11/2017

Present: Zoe Wongsam (ZW), Hannah Walters (HW), Laura Thomas (LT), Heather Harley (HH), Jenny Cooper (JC), Katie Henry (KH), Dave Ashbridge (DA), Anna Silk (AS), Megan Schenk (MS), Kelly Lonkhurst (KL)

Apologies: Katherine Lugton, Lisa Hook, Sophie Garrett, Julie Perry, Emma Barrett, Glen Bourne, Tracey Allen, Shidah Charlton, Rachel Street.

Comedy night

Run through of the evening. Suggestions for next year;

- online booking
- table lay out discussed
- can take more chairs if needed
- where to sell from (Blue Anchor and/or Shakti news)
- Managing the bar on a tighter rota

Film night

Update from KL;

- Forms out today – Electronic versions, paper flyer in bookbags on Monday
- paying into the office
- Plan for the night discussed - 2 films, helpers, cooking of the hot dogs, drinks (squash/water, hot chocolate at the start), Vegetarian option etc.

Nursery – could they do something alongside it for the parents that have children in nursery as well? ZW will ask Mrs Carroll.

Christmas fair

- 1) ZW contacting all the stall holders – have more people interested than we have space for at. Need to decide who we'd like.
Stall holders at present – 7 places;
 - Usbourne books
 - Crochet bits /candy cane
 - Forever living
 - Bags & Jewellery
 - Dog treats
 - Honey stall (now unavailable)
 - Fair trade
 - Darcy's home wear.
- 2) Raffle prizes compared to last year. Check who is asking who re raffle prizes so we don't double up.
- 3) MS has managed to secure a free Christmas tree from Stonepitts – suggestion that the kids pay to buy a bauble, decorate it & decorate the tree with it. We

do need the tree for the Nursery Christmas Nativity though. MS will ask if we can have the tree early, (Thursday 7th December).

- 4) JC suggested White studio for photographs – need to book time slots prior? Do we take a percentage of the cost of the photos? KL will ask Scott Wishart first in case he would like to do it. HW to ask Michelle Gollan.
- 5) Suggestion that we have some child friendly raffle prizes to attract children's attention as well? Toys etc?
- 6) Possible Theatre tickets as raffle prizes – stag/Entertainers. LT will ask.
- 7) MS suggested asking monkey music, stay & play café?

Programme – needs to be decided asap (17th Nov). Adverts are £30 a whole page, £20 half page, £10 part page, £5 logo. HW asked if the open events at the school could be advertised as well.

Discussion about Sweet Sensations at the fair - worries that the cake stall is a big earner for the PTA. Possibly PTA sell slices of cake & cup-cakes on the day, SS can have a stall, advertise their business, & sell whole, packaged cakes & boxes of cupcakes.

ZW will order raffle tickets.

Funding requests

HW would like funding for the Yr 3&4 Kent life trip, Numicon £500 and Festival of light workshop £500. All requests agreed by PTA.

Finances

Cash in Bank 4th Oct	£3,760
Comedy Night	£1,775
Petty Cash	£417.50
Cake Raffle	£170.00
	£6,122.50

Cheques written to be banked	(£2,486.68)
Final Cash Balance	£3,636

Other

- Need to inform staff of £100 per classroom from PTA.
- HW commented that the sandwiches provided for the staff on the parent consultation nights went down well.
- Cool boxes – KL has investigated & committee agreed to buy
- **Race Night** – Booked in for January, need to plan for this event. Tara Garrett & SC down as event organisers.
- X-mas disco cancelled – Unfortunately some parents were not aware that it has been cancelled. ZW to send out a Parentmail.

- KL suggested that we need to be looking ahead at events & getting the hall/DJs booked in for upcoming events.
- Need to confirm dates for the disco in Feb
- Summer fair date needs clarifying & confirming – HW will confirm with ZW.

Next PTA meeting TBA